

WORK-BASED LEARNING PLAN TEMPLATE

STUDENT * _____ DATE ESTABLISHED ** _____ DATE EVALUATED ** _____

Evaluation instructions:

1. First student and teacher write learning outcomes in the left column according to information given in the relevant section
2. Company tutor revises learning outcomes as set by student and teacher
3. At the end of the transnational WBL experience company tutor evaluates student's achievements by checking the appropriate column and giving comments

SKILL DEVELOPMENT LEARNING OUTCOMES

						COMMENTS
To be completed by student	Not reported	Needs support	Improving Toward Entry Level	Entry Level	Above Entry Level	By company tutor
<i>Example: I will make verbal reports about community service opportunities to the production staff at monthly meetings. I will field questions with correct answers and without nervousness by (set date)</i>				X		<i>Example: The student (name) demonstrated remarkable eloquence in the delivery of reports at our monthly staff meetings. His/her research was excellent.</i>

ACADEMIC ENHANCEMENT

Evaluation instructions:

1. First student and teacher determine what learning opportunities are available and set objectives and report the date in the second column
2. At the end of the transnational WBL experience company tutor evaluates student's achievements by giving comments and reporting the date in third column

Academic Enrichment	Date Established	Date Received	COMMENTS
<i>Ex.: I will create a two-page report to accurately describe how shelfspace is allotted to distributors and present it to the class</i>	Ex. 20/01/2018	Ex. 22/02/2018	<i>Ex.: Student (name) was eager to learn new skills and to contribute to the work environment...</i>
<i>Ex.: I will interview 3 programmers about their jobs and write a 5-paragraph essay</i>			

* Complete with student's name and surname

** Complete with the date when the objectives in the present plan were established by student, company tutor and teacher

*** Complete with the date when the objectives in the present plan were revised by company tutor